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COLLEGE INSTRUCTION COMMITTEE
MINUTES OF September 25, 2000

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MEETING CALLED TO ORDER: The meeting was called to order at 2:15 p.m.

CHAIR: Beth Goehring

MEMBERS PRESENT: Ed Greene (PE), Donna Floyd (Instr.Services, Articulation Officer), Victor Zarate (Natural Sci.), John Diestler (CAH), Terence Elliott (BSSAT)

RESOURCE TEAM: McKinley Williams (College Dean), Gayle Rodriquez (Scheduling Specialist)

GUESTS: Barbara Williams, Lee Brelie, Liz Xiezopolski. Helen Kalkstein

ABSENT: James Duvall, Shirley Edmonds (Classified Senate)

APPROVAL OF AGENDA: The agenda was approved.

APPROVAL OF MINUTES: The minutes were approved with corrections.

ANNOUNCEMENTS: Beth received information that Cultural Pluralism Requirement is not a state requirement, but a college requirement. This will be returned to a future agenda for discussion. She also said that a student who was only three units away from receiving an AA Degree was not encouraged by Counseling to do so before transferring.

ACTION ITEMS:

VARIABLE TOPICS COURSES

BUS 100 - Special Accounting

      ACTION: Conditionally Approved

      CONDITIONS: Grading Policy needs to be clarified (CR/NC)

EIS 100 - Beginning Global English A

EIS 100 - Beginning Global English B

EIS 100 - Beginning Global English C

EIS 100 - High Beginning Global English D

EIS 100 - Intermed Global English - General E

EIS 100 - High Intermed Global English - General F

EIS 100 - Advanced Global English - General G

EIS 100 - Intermed Global English - Business H

EIS 100 - Intermed Global English - Business I

EIS 100 - Intermed Global English - Business J

EIS 100 - High Intermed Global English - Business K

EIS 100 - High Intermed Global English - Business L

EIS 100 - Advanced Global English - Business M

EIS 100 - Advanced Global English - Business N

      ACTION: Approved to bundle - Conditionally Approved

      CONDITIONS: Course Content needs to include percentage breakdown

                    Change lab (1.5) to lecture (1.0) and Total Units form .5 to 1.0

                    Methods of Evaluation needs to include percentage breakdown

                    Grading policy needs to reflect CR/NC

      Certificates of Completion are needed for each of the above

NEW COURSE/COURSE REVISION

BUS 194H - Quickbooks Accounting Software

      ACTION: Conditionally Approved

      CONDITIONS: Number changed to 194I because "H" designates an honors course

                    Course expectations must match proposal and outline

                    Grading Policy must be CR= 70% and above

                    Department Goals Justification is needed

                    General Education M. Elective Credit only needs to be checked.

DISTANCE EDUCATION

EIS 100 - Beginning Global English A

EIS 100 - Beginning Global English B

EIS 100 - Beginning Global English C

EIS 100 - High Beginning Global English D

EIS 100 - Intermed Global English - General E

EIS 100 - High Intermed Global English - General F

EIS 100 - Advanced Global English - General G

EIS 100 - Intermed Global English - Business H

EIS 100 - Intermed Global English - Business I

EIS 100 - Intermed Global English - Business J

EIS 100 - High Intermed Global English - Business K

EIS 100 - High Intermed Global English - Business L

EIS 100 - Advanced Global English - Business M

EIS 100 - Advanced Global English - Business N

      ACTION: Approved to bundle - Conditionally Approved

      CONDITIONS: Units need to be changed from .5 to 1.0

DISCUSSION ITEMS - Discussion items were tabled to next agenda.

ADJOURNMENT The meeting was adjourned at 4 p.m.